



Assistant Head – Operational and Safeguarding
(with an expected teaching commitment of approximately 50%)

This job is not necessarily a comprehensive definition of the post. It may be subject to modification or amendment at any time after consultation with the holder of the post.

Candidate Specification:

It is expected that the Assistant Head – Operational and Safeguarding, will possess the following attributes:

L – assessed through evidence from application form, references and letter of application	I – assessed at interview	E – Essential D – Desirable
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Qualified to degree level or equivalent with relevant teaching qualification	L		E
Relevant experience of working with primary aged children (EYFS - Year 6)	L		E
Previous experience of a significant leadership role within a school	L	I	E
An inspirational teacher able to promote a love of learning	L	I	E
Have first class administrative, communication (written and oral), organisational, time management and management skills	L	I	E
Have excellent interpersonal skills and be a good team player		I	E
Able to meet objectives on own initiative - be committed to continuous self-development	L	I	E
Able to build and lead a team of Teachers and TAs - to coach and mentor them as required and to delegate responsibilities effectively	L	I	E
Able to make an effective contribution to Leadership Team actions and discussions, demonstrating strategic thinking and problem solving skills		I	E
Sound decision-making skills - able to work well under pressure, managing competing priorities and delivering solutions that cut through complexity	L	I	E
Commitment to engage actively with the community (children, parents and staff)	L	I	E
Be motivated, enthusiastic and passionately committed to the pursuit of educational excellence		I	E
Commitment to the ethos, values and holistic education at BPS and to the continued growth of the school	L	I	E
Be able to communicate well with children and young people, and in particular be prepared to demonstrate: <ul style="list-style-type: none"> • Motivation to work with children and young people 	L	I	E

<ul style="list-style-type: none"> • Ability to form and maintain appropriate relationships and personal boundaries with children and young people • Emotional resilience in working with any challenging behaviour • Professional attitudes regarding use of authority and maintaining discipline • Understanding of safeguarding and promoting the welfare of young people 			
Experience and training as Designated Safeguarding Lead	L	I	D
The ability to teach upper KS2 English	L	I	D
Knowledge and experience of 11+ requirements, preparation and expectations	L	I	D
Outdoor Education Advisors Panel (OEAP) EVC trained	L		D

Working Hours and Conditions

Working Hours	Normal working hours will be those necessary to carry out the duties of this post as Assistant Head (Operational and Safeguarding)
Salary	The salary will be determined by the United Learning Pay Scale
Pension	The school is part of the Teachers' Superannuation Scheme and all teachers are automatically included in the Scheme
Lunch	School lunch is provided during term time
Education	At present the School's policy is to allow all eligible members of staff to educate their children at a United Learning School at concessionary rates, subject to their children meeting the academic entry requirements and subject to a place being available

Equal Opportunities

The School is an equal opportunities employer and is committed to equality of opportunity for all staff. Applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.